

PERRY COUNTY ARCHERS INC. CONSTITUTION & BY-LAWS

CONSTITUTION

Article I

This revision of the Constitution and By-Laws shall supersede any and all other such documents now or at any other time having been in existence pertaining to the Perry County Archery Club on this date of adoption.

Article II

The name of the organization shall be the Perry County Archers, Inc.

Article III

The object of this club shall be to bring together persons interested in archery for the purpose of enjoyment, promotion of, and competition within and outside the club.

Article IV

Any persons regardless of age, may become a Perry County Archer and is subject to membership requirements as specified in the By-Laws.

Article V

(Section 1)

Meetings will be held every month and will be the last Wednesday of each month.

(Section 2)

Special meetings may be called by the President upon notification to all officers with a 2/3 (7) response.

Article VI

(Section 1)

Elected officers shall consist of: 1) President; 2) Executive Vice President; 3) Hunter Vice President; 4) Tournament Vice President; 5) Premises Vice President; 6) Secretary; 7) Treasurer; 8) Membership Director; 9) Promotion Director; 10) Youth Program Director.

(Section 2)

All elected officers and 2 elected members shall act as Auditors.

(Section 3)

The term for all elected officers shall be for one (1) fiscal year.

Article VII

Amendment to the Constitution and By-Laws will require all members to be notified via email or written notification at least one week prior to meeting, and a two-thirds majority vote at that meeting of voting members in attendance.

Article VIII

All persons using the grounds of the. Perry County Archery Club inc. shall follow all rules as set forth in the By-Laws.

Article IX

Members shall be liable to such dues as may be prescribed and authorized by the By-Laws.

BY-LAWS

Article I Membership

Section 1. Any individuals desiring membership in the Perry County Archers, Inc. must be voted on and approved by the club and need not be present.

Section 2. All members shall receive membership cards and a copy of the Constitution and By-Laws, and the combination for the door lock.

Section 3. New members will have voting privileges at the meeting following acceptance.

Section 4. All members, 18 years of age and older and in good standing, will have voting privileges.

Section 5. A member in good standing is one whose dues are paid in full at the time of reference.

Section 6. Membership shall consist of Adult (18 years of age and older), Youth (under 18), Family and Life members. Once family members turn 18, they must buy an individual membership.

A. The fiscal year shall be from January 1 to December 31 with dues being voted upon at the November meeting of the previous year for each fiscal year.

B. New members accepted between October 1 and December 31 shall be entered in the next year's membership.

C. All memberships expire December 31 and remain expired until a new/renewal membership is paid. Renewal memberships are considered for the fiscal year following expiration. Any membership application exceeding a one year lapse will be considered a new membership with appropriate rates.

Section 7. Life membership shall be limited to 70 excluding deceased members.

Section 8. Youth membership: Members under (18) with written parental permission, see ground rules.

Section 9. Membership may be revoked as disciplinary action by majority vote at next meeting.

Article II Meetings

Section 1. There shall be two types of meetings, regular and special.

Section 2. A quorum will be required to conduct a meeting.

Section 3. A quorum will consist of at least three officers and membership in attendance.

Section 4. Regular meetings will be held on the last Wednesday of each month and will be held at the Perry County Archers inc.' clubhouse.

Section 5. If a regular meeting is cancelled, the membership shall be notified via email and Facebook prior to the scheduled meetings.

Section 6. Special meetings may be called by the President upon notification to all officers with a 2/3 (7) response.

Section 7. The order of all business for all meetings shall be as follows.

1. Call to order.
2. Chaplain's service (if present)
3. Reading of the minutes of previous meeting
4. Receipts and Expenditures
5. Report of Officers
6. Reading of Officers
7. Proposition and Election of new members
8. Report of Committees
9. Unfinished Business
10. New Business
11. Any work for the benefit of club
12. Adjournment

Section 8. Only members meeting voting requirements may vote on any issue at that meeting.

Article III Election of Officers

Section 1. At the November regular meetings, the President may appoint a nominating committee to select potential candidates for all elective offices.

Section 2. This committee may make its recommendations to the membership at the December meeting when the election of officers is to take place.

Section 3. Any member may present a candidate for any office at the meeting when the election of officers is to take place, whose name will be added to those recommended by the committee for consideration by the membership.

Section 4. When more than one candidate is presented either by the committee or the members, a secret ballot will be taken to determine the person who is take up that office.

Section 5. In the case where there is more than one candidate, a simple majority will determine the outcome of the voting.

Section 6. Only members meeting voting requirements may vote at an election of officers. The president's vote will only be used in case of a tie.

Section 7. Installation of incoming officers will take place at the January meeting.

Section 8. Outgoing officers will furnish incoming officers with all records pertaining to that office and assist in every possible way to assure a tranquil changeover.

Section 9. To be eligible for an elected office, a person must be a member of Perry County Archers, Inc. organization for at least one year.

**Article IV
Officers and Duties**

Section 1. President

- A. The President should preside at all regular meetings of the Perry County Archers Inc., maintain order, and enforce the Constitution and By-Laws.
- B. He/She shall, whenever in his/her judgement deem it advisable, to order a special meeting, do so and direct the Membership Director to give notice thereof.
- C. He/She shall be an ex-officio member of all committees, appoint officers when necessary to fill any unexpired terms.

Section 2. Executive Vice President

- A. The Executive Vice President should be present at all meetings.
- B. During the absence of the President, He/She shall perform his/her duties.
- C. Track and coordinate volunteer hours and issue hunting privileges and tree stand inspection tags.

Section 3. Secretary

- A. The Secretary shall record all minutes of all regular and special meeting and give a complete account to the membership at the following meeting.
- B. He/She shall be responsible for all correspondence in connection with activities of the club.

Section 4. Treasurer

- A. The Treasurer shall receive/manage all money/investments belonging to Perry County Archers, Inc., including deposits, transfers, and withdraws.
- B. He/She shall keep an accurate and regular account of all receipts and payments to all money in a book to be provided for that purpose, such accounts are to be submitted to the inspection of the club whenever requested or at a regular meeting.
- C. He/She shall report to the club the balance on hand as of the last day of the previous month. The report is to be made at each regular meeting.

Section 5. Membership Director

- A. The Membership Director will keep all membership records.
- B. He/She shall be the only member of the club designated to accept dues and membership fees.

Section 6. Promotion Director

- A. The Promotion Director will be in charge of finding means for fund raising activities, displays, and the promotion of archery.

Section 7. Premises Vice President

- A. The Premises Vice President will oversee all changes and improvements to the premises.

Section 8. Hunter Vice President

- A. The Hunter Vice President will oversee all hunter related activities and upkeep of the hunter and 3D courses.

Section 9. Tournament Vice President

- A. The Tournament Vice President shall oversee all tournament activities and upkeep of the tournament courses.

Section 10. Youth Program Director

- A. The Youth Program Director will oversee all activities concerning youth archery.

**Article V
Auditors**

Section 1. Auditors shall be elected officers and two elected members.

Section 2. They shall audit the book at the end of the fiscal year.

**Article VI
Ground Rules**

Section 1. Each member will be held responsible for their general conduct while on the ground on Perry County Archers, Inc. Any member who willfully, carelessly, or mischievously breaks or causes to be broken or destroyed any of the contents within the Perry County Archers, Inc. organization, grounds, and/or buildings, will be fined to the full amount of damage done. They may be suspended immediately by any one officer, until the next meeting where their membership will be voted for revoked status. If they refuse to pay such fines within a period of 60 days after being notified, their name will be dropped from the membership roll and they shall not be eligible for reinstatement in the club at any future time. Perry County Archers, Inc. reserves the right to process legal procedures to regain costs of damage on member causing said damage. All members must use their best effort to keep the building and grounds in a sanitary condition at all times.

Section 2. All persons under 18 years of age must be accompanied by a parent or legal guardian while on Perry County Archers, Inc. property.

Section 3. All Perry County Archers, Inc. grounds are for use by club members ONLY. Current membership cards must be displayed while using the property. This includes hunting. While hunting, your card should be displayed in your vehicle windshield. Public events excluded.

Section 4. Hunting Privileges

Hunting/Trapping privileges will be issued only to members who perform authorized work for the club.

- A. Minimum number of work hours to be considered for hunting is 20 per a year (accumulated from October 1 to September 30).
- B. Members who perform work must present work completed and time spent to officers at a regularly scheduled meeting for approval.
- C. Executive Vice President will track hours and issue special hunting cards to members obtaining the required 20 hours.
- D. All hunting must follow Federal and Pennsylvania Game Commission Laws. Any violations can result in revocation of hunting rights.
- E. Tree Stands

- a. Anyone on Perry County Archers, inc. property using tree stands, ladders, climbing sticks or the like, shall perform their own inspection, use proper safety equipment and assume all liability for their actions
- b. All tree stands on Perry County Archers, Inc. property must be inspected by owner prior to Labor Day and tagged accordingly (Executive Vice President issues tree stand tags to members who have gained hunting privileges).
- c. Any tree stand that is not properly tagged is subject to removal. Stand will be posted for retrieval at the club and will be sold for profits by Perry County Archers, Inc. 60 days after removal, if not claimed.

Article VII

In the event of the Perry County Archers, Inc. becomes insolvent, all assets will go to a sportsman's and/or conservation organization within Perry County at the discretion of the current officers of the Perry County Archer's Inc. In the event an organization mentioned above does not exist, then the money may be donated to a national sportsman's and/or conservation organization.

Constitution and By-Laws Committee

Brandon Orris, Chairman

Michael Landvater

Matthew Ward

Date Approved by Membership:

6/27/2018